



CLAYESMORE

PERSONAL  
ELECTRICAL ITEMS POLICY  
2026

Responsible:	Deputy Head (Pastoral) & Head Health and Safety
Date Reviewed:	13 January 2026
Review Period:	Annual
Scope:	Whole School
Approval Authority:	SLT
External Release:	Yes

1. In recent years there has been a significant increase in the range of portable electrical equipment which is available for boarders to bring to school. As a result, this policy sets out the conditions that pupils must adhere to with regards to electrical items being brought into school.
2. All electrical items and mobile phones must be appropriately insured and clearly labelled with names, before boarders arrive.
3. Boarders (and their parents / guardians) are responsible for the condition and security of any electrical equipment they own. The school's insurance cannot cover these items.
4. For the health and safety of the boarding house, parents are required to visually check any electrical equipment before bringing it into school.
5. Once boarders arrive, qualified members of staff will carry out Portable Appliance Testing (PAT) on the items. Any item that does not conform to the school's health & safety requirements, or outside the approved list, will be removed from use and stored safely until such time that it can be sent home with the pupil.
6. All electrical items need to conform to British Safety Standard and display the CE safety marking.
7. Fuses of the correct loading must be fitted to appliance plugs and with the exception of electric razors, (designed to operate from approved razor points), all equipment must be fitted with standard 3 rectangular pins.
8. The use of extension leads is not encouraged and adequate sockets are available for use. However, if it is agreed that one is required, it should be of an approved pattern and be fitted with fuse sockets. The same applies to travel and multiway adapters, which if used, must be fused and have a British Safety Standards number displayed.
9. We would recommend a product similar to this [SKROSS Adapter](#), which is available to purchase on Amazon.
10. Under no circumstances may pupils tamper with any electrical equipment or installation in rooms or public places in Houses.
11. Any faults must be reported to a member of the House staff immediately.
12. Our boarding houses have many areas where pupils can watch television, play sports and socialise inside and out. Our boarders are encouraged to develop social skills, try new things and enjoy themselves with their new boarding friends.
13. A list of approved appliances and the number of items permitted, can be found in the table below:

	Prep	Senior	Sixth Form
<b>Technology Items:</b>			
Phone Charger	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Laptop Charger	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<b>Personal Hygiene Items:</b>	<b>1 from the list below:</b>	<b>2 from the list below:</b>	<b>2 from the list below:</b>
Hairdryer	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Hair Diffuser	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Hair Straighteners	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Electric Shaver	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Electric Toothbrush	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Additional Electrical Items:</b>	<b>1 from the list below:</b>	<b>1 from the list below:</b>	<b>2 from the list below:</b>
Hairdryer	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Hair Diffuser	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Hair Straighteners	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Electric Shaver	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Electric Toothbrush	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Clock	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Radio	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Docking Stations	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Desk Light (max 60 watt bulb)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Headphones/Buds/Pods/Smartwatches	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Electrical items NOT allowed include:</b>			
Kettles / Coffee / Drinks Machines	Mini Fridges	Rice Cookers	Irons
Toasters / Sandwich Makers	Portable Electric Heaters	Electric Blankets	Plug-In Air Fresheners
Televisions / Games Consoles	Electric Diffusers	Fairy Lights (unless Battery Powered)	LED Strip Lights